National Aeronautics and Space Administration (NASA) Solutions for Enterprise-Wide Procurement (SEWP VI) Ordering Guide

Contract #: 80TECH26D1387
Category B – Enterprise-Wide ITC/AV Service Solutions

SEWP OVERVIEW

NASA SEWP VI—The NASA SEWP (Solutions for Enterprise-Wide Procurement), pronounced "soup," provides the latest information technology, communication, and audio-visual (ITC/AV) solutions and services for all federal agencies and their approved contractors. Created in 1993, SEWP I was the first Governmentwide Acquisition Contract (GWAC) in the federal acquisition space. Originally, the contract vehicle provided only technology products for NASA and all other agencies. SEWP has continually evolved over the past 30 years, expanding its scope to meet the requests of its customers. The SEWP vehicle represents acquisition innovation within the federal government. The program is self-funded through usage fees (0.34%) and provides all Federal agencies with acquisition support—more than 50,000 orders a year.

ABOUT INDEX ANALYTICS LLC

Index Analytics LLC (Index) helps federal agencies modernize mission-critical systems and operations through data analytics, digital transformation, cloud solutions, low-code development, and AI-driven automation. Founded in Baltimore, Maryland, Index combines technical expertise, agile delivery, and a culture of trust and integrity to improve efficiency, strengthen decision-making, and deliver measurable mission value.

NASA SEWP VI
Solutions for Enterprise-Wide Procurement

Contract Holder

KEY INFORMATION

Contract #: 80TECH26D1387

SEWP VI Category B: Enterprise-Wide ITC/AV Service Solutions

Period of Performance: November 1, 2026 – October 31, 2036

Program Management & Online Support Contacts:

- Jennifer Bowman, SEWP Program Manager: jbowman@index-analytics.com
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index ANALYTICS

WHAT'S IN SCOPE FOR SEWP VI

SEWP is designed to provide a broad suite of ITC/AV solutions and services. SEWP's processes enable our contract holders to add new commercial technology and IT services to their contract daily, as requested by our customers. SEWP focuses on a full suite of technology offerings that simplify government access to industry offerings across the entire ITC/AV solutions and services landscape.

The SEWP contracts are awarded by scope category. The three categories are:

- Category A: ITC/AV Solutions
- Category B: Enterprise-Wide ITC/AV Service Solutions
- Category C: Mission-Based ITC/AV Service Solutions

CATEGORY A	CATEGORY B	CATEGORY C
ITC/IV Solutions	Enterprise-Wide ITC/AV Service Solutions	ITC/AV Mission-Based Services

If you would like SEWP to determine if your requirement is within the scope of the SEWP VI contract, please send an overview and/or bill of materials (BOM) to help@sewp.nasa.gov, and they will quickly review and provide feedback.

ORDERING PROCESS

The internal ordering process of each agency varies. The process and accompanying forms for purchase requests (PR) and delivery orders (DO) that are issued against a SEWP contract are defined by the issuing agency, not the NASA SEWP Program Management Office (PMO). Typically, an end-user determines a requirement and generates a PR.

The PR, along with any necessary funding information, is sent to that agency's procurement office, which issues a DO. Any valid federal agency DO form and the associated DO number may be used. The NASA SEWP PMO does not issue DOs; these must be issued through the issuing agency's procurement office. The SEWP PMO reviews, processes, and tracks issued DOs and forwards them to the contract holder(s).

NASA SEWP CONTACT INFORMATION

SEWP PMO Hours: Monday – Friday, 7:30 AM – 6 PM (ET)
Email: help@sewp.nasa.gov

Customer Help Desk: (301) 286-1478
Website: www.sewp.nasa.gov/sewpvi

Some agencies have special requirements for issuing IT DOs. It is the issuing agency's contracting officers' (COs/KOs) responsibility to be aware of any agency-specific policies regarding issuing orders via an existing contract vehicle and GWACs. There are no requirements under the SEWP contracts for issuing agencies to use other intermediary procurement offices, except as directed through their own internal policies.

If modifications are made to any order, these modifications must also route through the SEWP PMO.

FAIR OPPORTUNITY

FAR 16.505(b) (1) provides that each contractor shall be given fair opportunity to be considered for each order exceeding 10,000 and issued under multiple award contracts. The FAR states that the method to obtain fair opportunity is at the discretion of the Contracting Officer (CO) and that the CO must document the rationale for placement and price of each order. Using the SEWP online Quote Request Tool is the recommended method to assist in this activity and to augment the required decision documentation. The SEWP Quote Request Tool (QRT) will automatically include the Contract Holders within a selected Group or based on a suggested source.

ONLINE PROGRAM SUPPORT

To obtain an order, troubleshoot problematic errors, or obtain policy and procedural information, please contact:

- Jennifer Bowman, SEWP Program Manager: jbowman@index-analytics.com
- Laurence Chashin, SEWP Deputy Program Manager: lchashin@index-analytics.com

SEWP PMO Customer Support:
For unresolved issues, order status questions, or fair opportunity/process questions, contact the SEWP PMO helpline at (301) 286-1478 or help@sewp.nasa.gov.
SEWP PMO Hours: Monday—Friday, 7:30 AM—6:00 PM ET
Email: help@sewp.nasa.gov